

**SHRI GURU RAM RAI UNIVERSITY**  
**PATHRI BAGH/PATEL NAGAR,**  
**DEHRADUN**



**MINUTES OF MEETING OF IQAC**

**HELD ON 21<sup>st</sup> February 2023 AT 11:00AM**

**VENUE: SEMINAR ROOM, SGRR UNIVERSITY CAMPUS,**  
**PATEL NAGAR, DEHRADUN**



**SHRI GURU RAM RAI UNIVERSITY**

(Estd. by Govt. of Uttarakhand, vide Shri Guru Ram Rain University Act No. 03 of 2017

Recognized by UGC (u/s 2 (f) of UGC Act 1956)

**Patel Nagar/Pathri Bagh campus, Dehradun-248001, Uttarakhand**

**MINUTES OF MEETING**

**HELD ON 29<sup>th</sup> SEPTEMBER 2022 AT 11 AM AT SEMINAR HALL, PATEL  
NAGAR CAMPUS, SGRR UNIVERSITY, DEHRADUN**

The Meeting was chaired by the Honourable Vice Chancellor. The following were present in the meeting.

1. Prof. (Dr.) U.S. Rawat, Honourable Vice Chancellor – Chairman, IQAC
2. Prof. (Dr.)Ajay Kumar Khanduri , Registrar, Member
3. Prof. Dr. Suman Vij, SMCS, Director, IQAC
4. Prof Dr. Arun Kumar , Dean & Deputy Director IQAC , Member
5. Dr. Sanjay Sharma, COE, SGRR University, Member
6. Prof. (Dr.) Malvika Kandpal, Dean Academics, , Member
7. Prof. (Dr.) Arun Kumar, NAAC Criterion 3 Incharge
8. Prof. (Dr.) Sarswati Kala, Dean, SHSS, NAAC Criterion 1 Incharge, Member
9. Prof. (Dr.) Priyanka Bankoti , Dean, SAS, Invitee Member
10. Dr. Alka Chaudhary, Dean, SPS, Member
11. Prof. (Dr.) Vipul Jain, Dean SMCS, Alumni President
12. Prof. (Dr.) Parul Goyal, Dean, SCA&IT, Member
13. Prof. G. Ramalakshmi, Dean, School of Nursing, Invitee Member
14. Prof. Manoj Gehlot, SPS , Criterion 4 Incharge, Invitee Member
15. Prof. (Dr.) Pooja Jain, SMCS, Member & NAAC Criterion 6 Incharge
16. Dr. Parul Agarwal, SHSS, NAAC Criterion 7 Incharge, Invitee Member
17. Mr. Mohit Bhatt, IT Head, SGRR University, Member
18. Dr. Kanchan Joshi, Dean Student welfare, Member
19. Ms Divya Verma, Research scholar, SMCS, Member
20. Dr. Garima Singh, SHSS, NAAC Criterion 7 Incharge, Member
21. Mr. Mukesh Chandra Raturi, Member, Editor Ratnank
22. Mr. Sunil Uniyal, Industrialist, Member
23. Dr. Archana Gahatori, SPS , Member
24. Dr. Kamla Dhayni , SAS, Member
25. Mr. Manish Kumar , SHSS, Member
26. Dr. Manisha Maiduly, Placement Officer , Member
27. Mr. Vaibhav Sharma, CA&IT, Member
28. Dr. Kanika Rawat , SMCS , Member
29. Dr. Amita Saklani, Library I/c, Patel Nagar Campus, Member
30. Mr. Manoj Jakhmola, Finance officer, Member
31. Dr. Deepak Shani, SMCS, Invitee Member
32. Dr. Kumud Saklani , Director Academics , Invitee Member

The following members could not attend the meeting:

- 1) Dr. Sanjay Padaliya, Associate Professor, SGRR (PG) College, Dehradun, External Member
- 2) Dr. Gaurav Raturi, Deputy Director IQAC , Member
- 3) Prof. S. S. Rawat, Former Dean School of Education, External Member
- 4) Dr. R.P. Singh, University Coordinator, Invitee Member
- 5) Prof. (Dr.) Amit Verma, Head of department Medicine, SMI&HS, Member
- 6) Prof. (Dr.) Punit Orhi, SGRRIM&HS, Invitee Member



- 7) Dr. Malvika Singh, Dean, School of Paramedical Sciences, Invitee Member
- 8) Mr. Naveen Ghai, Social worker, Member (society)

**Welcome address**

The meeting began with brief introductory note by the Honourable Vice Chancellor, Prof. (Dr.) U. S. Rawat, wherein he shared feedback on the visit of peer team who visited us to analyse our preparedness on the SSR. While expressing his views the chairperson expressed his concerns over our progress and also congratulated the entire team and asked all to maintain the tempo high . He further invited Registrar Prof. (Dr.) Ajay Kumar Khanduri , SGRRU to share his feelings , Registrar said that yes it is a matter of proud, for all of us that we are progress towards our desired target in NAAC, He further added that it's a combined effort and it will not be possible without team effort. Chairman then invited Director IQAC Prof. (Dr.)Suman Vij, to proceed further with the agenda points of the meeting.

**Agenda point No. 1: To confirm the minutes of the meeting of the IQAC held on 06<sup>th</sup> October 2022.**

(Minutes of meeting circulated on 10/10/2022. Copy of the minutes placed at Annexure-I for confirmation)

**Resolution:** Confirmed and approved.

**Agenda point No. 2: To consider the Action Taken report on the minutes of the IQAC meeting held on 06, October 2022.**

The action taken report with respect to each agenda item of previous meetings was discussed in detail before the house and recommendations/resolution given on particular task to be carried out under each agenda item of the Action plan was mentioned accordingly. The details are as follows:

**Action Taken Report**

**Ref: Minutes of IQAC Meeting dated 06<sup>th</sup> October 2022  
Presented at the IQAC Meeting held on February 21<sup>st</sup> 2023**

S.No.	Agenda points	Action Taken	Recommendation/Resolution
1.	To update on NAAC readiness and assess the progress of NAAC Criteria's	Necessary documentation is under progress and continuous efforts are being made to enhance the existing data	Honourable VC sir gave directions that a draft of SSR should be regularly updated. <b>It was noted and agreed by all.</b>
2.	To organize FDP for the faculty members to enhance their knowledge on Various Criteria	IQAC organised FDP for faculties one online in the month of October 2022 for one week and another in the month of Jan 2023 from 24 <sup>th</sup> to 28 <sup>th</sup> Jan 2023.	<b>noted by all</b>
3.	To Know the conduction of BOS for implementation of NEP 2020 and its curricula designing	All NEP BOS were timely conducted for 22-23 session in the school of Management and commerce studies, School of Basic and applied sciences, School of Humanities and Social sciences and School of CA& IT for the UG Programmes .	Noted by all



4.	To Know the Status of NIRF registration	NIRF Registration done and the process is on now.	<b>Noted by all</b>
5.	To Discuss on the Status of Automation of examination	Although existing examination system in the university is already automated but now data transfer is under process in our ERP to enhance our existing system and we are moving towards full automation. Hopefully 100% automation of examination will be done by the end of current session.	<b>Timely review is essential to oversee the progress.</b>
5.	To consider activities under different MOU's	MOU's already signed were scrutinized and the one we felt are not delivering the expected objectives were analysed once again	The Hon'ble chair informed all that although we have many MOU's with different industries and institutions but we should try to keep updating and adding more MOU's. <b>It was noted and agreed by all.</b>
6.	To Know the Status of the student's feedback analysis on curriculum of all the schools for the year 21-22	Complete analysis of student feedback was done for the year 2021-22. Issues and concerns raised by the students were properly addressed.	<b>Noted by all</b>
7.	To know the status on Outcome based education (OBE) Attainment for the past semester	OBE Attainment of 2021-22 year is already complete and now the action towards the current semester examination is under process. Hope to complete the same by end of Feb 2023.	<b>Noted by all</b>

**Agenda point No.3: Identification of one major area of research in emerging field in every department by providing necessary facility to fulfil the "make in India" or Atmanirbhar Bharat**

Director IQAC informed the house that self-reliance. Atmanirbhar Bharat is the vision of the Hon'ble Prime Minister Shri Narendra Modi to make India self-reliant . Aatma Nirbhar Bharat's five pillars are Economy, Infrastructure, System, Vibrant Demography and Demand and keeping this in mind we can organize a competition in the university for students inviting business proposals from them . This will not only help our students to think out of the box but at the same time provide them an idea to become self-reliant in future. Hon'ble chairman said that this responsibility can be given to Placement cell. Dr. Manisha Maiduly, Placement officer further added that we can organize it in two parts and can invite people from Industry to Judge the proposals submitted by the students.

**Resolution: It was resolved by all to make necessary efforts towards organizing such even by march end.**

**Agenda point No. 4: Revamp of continuous assessment pattern**

Director IQAC invited inputs from the Deans of different Schools keeping in mind NEP 2020 guidelines. It was communicated that the present system we are adopting is inclusive of all the required components in NEP hence at present we can continue with our existing system.

**Resolution: It was noted and agreed by all.**



**Agenda point No. 5: Re composition of IQAC Cell**

Director IQAC informed house on the re composition of IQAC cell which was attached as Annexure

**Resolution: It was resolved by all to approve the agenda item and take needful steps for implementing the same.**

**Agenda point No. 6: Review of actions initiated based on SSR prepared on 24- 27th Jan 2023 and to speed up for NAAC preparation**

Honourable Vice Chancellor informed the house that the team recently visited our university and reviewed our preparation for the NAAC and provided a good remark. He informed the house that the team has really worked hard and hope that the same tempo will be maintained in order to meet the desired results.

**Resolution: It was resolved with positive note.**

**Agenda point No. 7: Best practices sharing and new initiatives**

Director IQAC requested to the Deans of all schools to submit the report of good practices that are observed in different schools along with supporting documents . She further conveyed that it is required since they do not want to miss the representation of activities of any specific school while presenting the same in SSR.

**Resolution: It was noted and agreed by all.**

**Agenda point No. 8: Finalizing dates of Academic and Administrative internal / External audit.**

The Hon'ble chair informed that the dates of internal audit was already conveyed to them from 2<sup>nd</sup> to 3<sup>rd</sup> March 2023, but there is a change now and will discuss with the Chancellor sir for advise.

**Resolution: It was resolved to make necessary efforts in this regard.**

**Agenda point No. 9: To boost student strength registered under MOOCs / Value added courses in all in schools**

Director IQAC, informed house that they have nearly 40 value-added courses and nearly 15 MOOC programmes and nearly 10 collaborative programmes where the students have shown interest and enrolled themselves. She further added that since this is an initiative towards enhancing the students' existing skills sets and aligning it to the industry expectation, we should further try to enrol more students in it . Hon'ble chair directed all deans to take special interest in developing such courses in the university as it will enhance desired skills among students and also build confidence in them.

**Resolution: It was resolved by all to approve the agenda item and take needful steps for the same.**

**Agenda point No. 10 & 11 To organise Sessions / Seminar/ career counselling sessions for students.**



Director IQAC informed the house that these sessions are continuously being organised by placement cell and industry interface cell, which is again working under placement cell of the university. IQAC is working in line with placement cell of the university and the all sessions are lined up for the coming month. Dr. Manisha Maiduly further added that they have recently signed up a MOU with Rubicon to further enhance such activities in the university.

**Resolution: It was noted and agreed by all.**

**Agenda point No 12. To explore for better girls and boys common rooms in university and parallelly arrange for separate parking for students**

Director IQAC proposed that they are exploring possibility of converting basement at life science building into common room for boys and girls. Dr. Manoj Gahlot, Chief administrator, SGRRU said that it will not be a good idea as it will further create parking problems in the university as there is no other space available to be used as parking. Hon'ble chairman said that he is also in agreement with the chief administrator and proposed that we can have separate fabricated building for the same which can be placed adjacent to the Management School building or any other suitable area in the premises.

**Resolution: It was resolved by all to approve the agenda item and initiate action towards the same.**

**Agenda point No 13. Beautification of Admission counter and area and reception area in ITS Campus**

Director IQAC made a proposal towards beautification of two areas one Reception at administrative building at ITS and other admission counters. She informed everyone that reception area in ITS is traditionally designed and at the same time do not have the representation of our different schools hence we need to beautify it at the same time reflection of all 10 schools should be there. Hon'ble Vice chancellor sir further added that we need make the design pattern based on modern requirements.

**Resolution: It was noted and agreed by all.**

**Agenda point No 14. Separate research library & e library area for Ph.D. students**

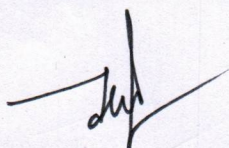
Director IQAC proposed that towards our steps in enhancing facilities for our students, we should now have a separate library/e-library for research students. Hon'ble vice chancellor added that we may plan a different area for that may in the floor of life science building from where we are planning to shift our computer lab to the CA & IT building. He directed chief administrator Dr. Manoj Gahlot to look for the possibilities and submit his report.

**Resolution: It was noted by all.**

**Agenda point No 15. To discuss Canteen facility in Pathribagh**

The chair directed the chief Administrator of the university to find out the status of canteen facility at pathribagh. All faculties present in meeting also stressed on its need at pathribagh.

**Resolution: It was resolved by all to approve the agenda item and initiate action.**





**Agenda point No 16. To Propose Exam counter in both campus**

Director IQAC proposed that in order to provide more efficient services to our students related to the distribution of marksheets, transfer certificates, Migration we should have student facilitation centre in ITS and Pathribagh. Hon'ble vice chancellor said it a good step and this may resolve students' problems in respect of issuance of related documents. He further stated that we should first open it only at one location and if needed can be created later at other place also.

**Resolution: It was resolved by all to approve the agenda item**

**Agenda point No 17. To Conduct training for all students on the theme 'simple cooking for healthy living' along with awareness of how to reduce food waste.**

Director IQAC proposed the necessity of Conducting training for all students on the theme 'simple cooking for healthy living' along with awareness of how to reduce food waste in the university as this will guide our students on how Safe and wholesome food that is currently thrown away could help feed hungry people and reduce food insecurity in nearby areas. This will also help in developing good practices among students. Hon'ble Vice chancellor further added that recent COVID has already taught some very important lessons of life and such practices will keep our students rooted to the ground realities of the world. He directed that this can be organized through Home science department in School of humanities and Social sciences.

**Resolution: It was resolved by all to approve the agenda item**

**Agenda point No 18. To boost activity in Electoral literacy club**

Director IQAC, informed the house that they have already conducted activities under the club and now thinking to have EVM training session of the students and working with Political Science department to conduct such activities in the university.

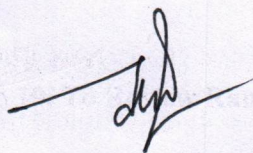
**Resolution: It was resolved by all to approve the agenda item**

**Agenda point No 19. To Review Ranking of the university ISO. QS NIRF**

Honourable Vice Chancellor invited inputs from Registrar , on the status of registration in NIRF Portal for ranking. Prof. (Dr.) Deepak Shani informed everyone that the they have uploaded the data and witing for verification. He further added that the data they have uploaded has also been forwarded to Registrar and Vice chancellor's office today morning. Director IQAC , Dr. Suman Vij said that they have not received that data at IQAC and requested Dr. Deepak Shani to forward the same to IQAC so that they can confirm on if there is any mismatch. Hon'ble Vice chancellor directed all concerns to always mark copy of any such data to IQAC in order to avoid any incongruity in the information submitted at different agencies. Further the chair enquired on the process of other ranking , Director IQAC informed that they are looking for the options. Hon'ble Vice chancellor directed to work on it and Registrar can help.

**Resolution: It was resolved by all to approve the agenda item**

**Agenda point No 20. To review the status of student's Competitive exams preparation classes in the university**





Director IQAC informed the house that the Competitive exams preparation classes are already running in the university campus and are managed by Dr. Geeta Rawat of School of Humanities. but , to boost it further they intend to start some more classes like TOFEL, CAT, MAT . Hon'ble Vice Chancellor directed placement cell to arrange such classes , he further added that this will also help placement cell in securing better placement offers for our students.

**Resolution: It was resolved by all to approve the agenda item**

**Agenda point No 21. To Arrange Alumni Guest Lecture organized in each course in the college is most helpful, as the alumni will share their thoughts on how to prepare for placement, placement opportunities available, work culture in the industry etc.**

Hon'ble Vice Chancellor directed Alumni Association President and vice president to arrange these lectures. Prof. Dr. Parul Goyal suggested that we can have these sessions planned individually for each schools as how the Alumni of medical can be of help to the Non medical students. Dr. Suman Vij said that she agrees to the concern of Dr. Parul Goyal but lectures can be motivational and about their success stories which are not related to any specific subject. Hon'ble Vice chancellor directed to Alumni association to plan both kind of sessions this will definitely help students to learn more about work culture in the industries .

**Resolution: It was resolved by all to approve the agenda item**

**Agenda point No 22. To Review the status of Sensor-based energy conservation**

Honourable Vice Chancellor directed Registrar to look into the status on the progress of this arrangement as it was proposed earlier . It was also directed that this facility should be made available in pathribagh and ITS seminar hall.


**Resolution: It was resolved by all to approve the agenda item**

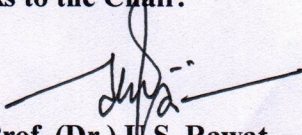
**Agenda point No 23& 24 To Review the Status of e content developed by teachers and the Status of LMS /ERP**

Director IQAC Informed house that the faculty training on ERP for all schools already conducted and the data related to students , teachers and formation of their id's is already complete . Verification of data from six schools also been done and for school of Nursing and School of humanities it will be completed in a day. Regarding LMS it was conveyed that the last date given to the faculty members is 25<sup>th</sup> Feb and thereafter they will be uploading it on the portal .

**Resolution: It was resolved by all to approve the agenda item**

**There being no other item. The meeting ended with a vote of thanks to the Chair.**

  
Prof. (Dr.) Suman Vij  
Director IQAC

  
Prof. (Dr.) U.S. Rawat  
Chairman IQAC