

SHRI GURU RAM RAI UNIVERSITY PATHRI BAGH/PATEL NAGAR DEHRADUN



**MINUTES OF MEETING
OF
SECOND MEETING OF IQAC (After reconstitution on 19 Dec 2020)
HELD ON 13 DECEMBER, 2021 AT 11 AM**

Venue : Seminar Hall, Patel Nagar Campus, SGRR University, Dehradun

SHRI GURU RAM RAI UNIVERSITY

(Estd. by Govt. of Uttarakhand, vide Shri Guru Ram Rai University Act No. 03 of July 2017
Recognized by UGC (u/s 2 (f) of UGC Act 1956)

Patel Nagar/Pathri Bagh campus, Dehradun-248001, Uttarakhand

MINUTES OF MEETING

OF SECOND MEETING OF IQAC (AFTER RECONSTITUTION ON 19 DEC 2020), SGRR UNIVERSITY
HELD ON 13 DECEMBER 2021 AT 11 AM

AT

SEMINAR HALL, PATEL NAGAR CAMPUS, SGRR UNIVERSITY, DEHRADUN

The Meeting was chaired by the Honourable Vice Chancellor. The following were present in the meeting.

1. Prof. (Dr.) U.S. Rawat, Honourable Vice Chancellor, Chairman
2. Prof. (Dr.) S.S. Rawat, Dean School of Education, HNBGU, External Expert (Retd.)
3. Prof. (Dr.) P. Ohri (Representative of Prof. (Dr.) Yashbir Dewan, Dean, SMIH&HS), Member
4. Prof. (Dr.) Deepak Sahni, Registrar, Member
5. Prof. Amit Verma, Head of Department of Medicine, SMIH&HS, Member
6. Prof. (Dr.) Arun Kumar-Dean Research, Member
7. Prof. (Dr.) Alka N. Chaudhary-Dean, School of Pharmaceutical Sciences, Member
8. Prof. (Dr.) Parul Goyal, Dean, SCA&IT, Member
9. Dr. Deepak Som, Associate Professor, School of Agricultural Sciences, Member
10. Dr. Sagarika Dash, Associate Professor, School of Humanities and Social Sciences, Member
11. Dr. Soniya Gambhir, Associate Professor, School of Mgt & Commerce Studies, Member
12. Ms. Divya Verma, Research Scholar in Management, Member (student)
13. Prof. (Dr.) Malvika Kandpal, University Academic Coordinator, Special Invitee
14. Prof. (Dr.) Ram Laxmi, Dean, School of Nursing, Special Invitee
15. Prof. (Dr.) Kanchan Joshi, Dean Student welfare, Special invitee
16. Prof. Dwarika Prasad Maithani, Head, Chemistry Dept. SBAS, Special Invitee
17. Dr. Pankaj Chamoli, Associate Professor Physics Dept. SBAS, Special Invitee
18. Ms. Divya Chauhan, (Representative of Dean, School of Paramedical Sciences), Special Invitee
19. Shri Manoj Jakhmola, Chief Finance Officer, SMIH&HS, Member
20. Shri Naveen Ghai -Social Worker, 490 Khurbura, Dehradun, Member (Society)
21. Mr. Mohit Bhatt, IT Head, SGRR University, Special Invitee
22. Shri J. B. Purohit, Library I/c, Medical College, Special Invitee
23. Dr. Amita Saklani, Library I/c, Patel Nagar Campus, Special Invitee
24. Mrs. Deepa Rawat, Library I/c, Pathri Bagh Campus, Special Invitee
25. Dr. Meenakshi Bhatt, NSS Coordinator, SGRRU, Special Invitee
26. Prof. (Dr.) Kumud Saklani, Director & Member Secretary

The following members could not attend the meeting:

1. Prof. (Dr.) Sanjay Sharma, Controller of Examination, Member
2. Dr. Manira Dhasmana, Dean Alumni (Invitee member)
3. Shri Mukesh Chandra Raturi-Editor Ratnank, SGRR Education Mission, Member
4. Shri Sunil Uniyal-Industrialist, 223, Phase-2, Panditwari, Dehradun, Member (Industry)
5. Mr. Jitendra Kumar Saxena, Deputy HR, SMIH&HS, Coordinator

The meeting began with a formal welcome address by the Chairman, Prof. (Dr.) U.S. Rawat and in his opening remarks he expressed grief over the untimely demise of General Bipin Rawat, Chief of Defence staff and all other personnels who were on board. He said that the nation has lost a brave son of soil and requested all present to observe silence for two minutes in the memory and honour of General Rawat, his wife and 11 Armed forces Personnel. Thereafter, brief introduction was given

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by all the members present in the meeting which was followed by a brief address by the Chairman about the New Education Policy 2020 wherein he informed the house that the University will be focusing on multidisciplinary education with the integration of humanities and arts with science and technology in addition to quality research by research scholars at SGRR University and imparting of knowledge on vocational, professional, soft skills etc. The Chairman informed the members that the Medical college of University deserves huge appreciation for their vital role during Covid pandemic period and congratulated School of Agricultural Sciences on receiving Best Higher Educational Institute in Agriculture-2021 award in 4th Himalayan Education Excellence award given by UCOST and Society for research in Science, Technology & Agriculture, Uttarakhand. Thereafter, Director IQAC, Prof. (Dr.) Kumud Saklani presented agenda items point wise for discussion and approval.

Agenda point No. 1: To confirm the minutes of the 1st meeting of the IQAC (after reconstitution in Dec 2020) held on 8th Feb 2021

The minutes of the 1st meeting of the IQAC held on 8th Feb 2021 were placed before the house for confirmation and approval by the members. The same has been duly communicated to all the members on 15th March 2021. All the members agreed to and granted confirmation to the minutes.

Resolution: Confirmed and approved.

Agenda point No. 2: To consider the Action Taken Report on the minutes of the 1st meeting of the IQAC held on 8th Feb 2021

The Action Taken Report on the first IQAC meeting held on 8th February 2021 was subjected to scrutiny before the house. The following recommendations were provided on the action taken report.

i) Establishment of office of IQAC

Honourable Vice Chancellor strongly recommended that although the Office of IQAC is established but the infrastructure and manpower facility for the office of IQAC should be strengthened in view of NAAC inspection of SGRRU in the near future and further recommended that Shri Manoj Jakhmola Ji should extend necessary support to the IQAC cell with respect to financial matters in this regard.

Resolution: It is resolved by the House to provide necessary administrative and financial support.

ii) Constitution of ICT /Website Committee for updation of Website Data

The Chairman, Prof. (Dr.) U.S. Rawat expressed concern over the delay in action taken for updation of University website data. He gave direction that ICT/website committee should take appropriate measures to speed up the website updation of SGRR University.

Resolution: Resolved with the note that the website be updated regularly.

iii) NABH Inspection of Shri Mahant Indires Hospital

Dr. Amit Verma informed the house about the compliances for NABH (National Accreditation Board for Hospitals and Healthcare Providers) and the necessary documentation and observations are being carried out.

Noted

iv) Strengthening of Research Section of SGRR University

Prof. (Dr.) Arun Kumar, Dean Research, SGRR University informed the house that 10 MOUs have been signed and few R&D projects have been submitted from different Schools of University. He also informed the house that 07 patents have been

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filed/submitted and approximately 1300 Research Papers have been published from 2017 onwards.

Honourable Vice Chancellor appreciated the research work at SGRR University but he stressed on the fact that focus should be on quality research and not quantity.

Resolution: It is resolved that the terms and conditions of MOU must be implemented for the betterment of stakeholders.

v) To Strengthen Agriculture Sector of University:

Dr. Deepak Som, Associate Professor, School of Agricultural Sciences informed the house that the agriculture activities of the School are focused on Organic farming. He further informed all members present that training is given to students in various areas such as vermicomposting, mushroom cultivation, bee keeping etc. Further, it was also brought to the notice of all that the School of Agricultural Sciences has done field trials on Biofertilizer produced and supplied by department of Microbiology, School of Basic & Applied Sciences to which the Honourable Chair gave directions to focus on Biopesticide aspect also. In this context, Prof. (Dr.) U.S. Rawat recommended that School of Agricultural Sciences should focus more on extension activities and conduct such activities/awareness program for the villages adopted by them for the same. The External Expert, Prof. S.S. Rawat reiterated that for such extension activities/awareness program, cluster approach should be followed in the villages selected by the School.

Resolution: After thorough discussion it was resolved to approve the agenda item.

vi) Introduction of Skilled development Programmes under PMKVY

Dr. Soniya Gambhir Associate Professor, SMCS informed all the members present that the matter has been delayed due to the Covid-19 pandemic. Further, she informed that she is regularly in touch with the concerned authorities but the scheme is yet to be launched in Uttarakhand and will do the needful once it is done.

Resolution: It was resolved to make continuous efforts in this regard.

vii) Automation of Central Library

It was informed to the house that the decision regarding purchase of KOHA software is still pending. Honourable Vice Chancellor suggested that instead of mail/telephonic conversation, the library committee should approach the vendor personally and assure him that full payment will be given to the company after completion of work.

Resolution: Noted and agreed by all

viii) Establishment of registered and functional Alumni

The Chairman gave directions that Dr. Manira Dhasmana (Dean Alumni) should take immediate action for establishment of registered and functional Alumni of SGRR University as unnecessary delay has been there in the implementation of the same which is an important aspect under NAAC. Dr. Amit Verma gave assurance that the information will be conveyed to her as she was not present in the meeting.

Resolution: It was resolved by the House to approve the agenda item.

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Agenda point No. 3: To consider and approve student feedback form and teacher curriculum feedback form of the University

The student feedback form and teacher curriculum feedback form of the University were placed before the house for suggestions and consideration for approval.

Resolution: It was resolved by all the members to implement the same.

Agenda point No. 4: To decide and consider the incorporation of value added courses offered/proposed by various departments/school in the even/odd semester courses

Prof. U. S. Rawat, the Vice Chancellor informed to all present that all Deans of respective Schools should identify such value added courses to be run in the respective departments of the School and take needful steps as per the respective Regulatory bodies when implementing such courses in their Schools.

Resolution: It was resolved to approve the proposal.

Agenda point No. 5: To upgrade library facilities

The Chairman suggested to the Library Incharge Pathri Bagh & Patel Nagar campus to take help from Library Incharge, Medical College for upgradation and digitization of library in both the campus of the University.

Resolution: It was resolved by all the members that digitization of library with well equipped e-resources (e-Journals/e-books/databases etc.) should be done on priority basis in Pathri Bagh and Patel Nagar campus of the University.

Agenda point No. 6: To incorporate extension activities under the program of NSS, SGRR University

Dr. Meenakshi Bhatt, NSS coordinator, SGRRU informed the house that awareness program/extension activities are being carried out regularly by the NSS students of SGRR University viz., HIV & TB awareness programmes, Blood donation camps, Swachhata Abhiyan, Women empowerment programme etc. and documentation is also being done regularly. In this context the External Expert Prof. S.S. Rawat recommended that video clips should be made when conducting such programmes at community level and a proper caption should be given when conducting such programmes. In addition, Dr. Kumud Saklani informed the house that Geo Tag photographs should be taken when conducting any activities under SGRR University which is mandatory requirement as per guidelines of NAAC.

Resolution: All the members resolved to approve the proposal.

Agenda point No. 7: To encourage and motivate the faculties to get major and minor research projects from government, non government and other funding agencies

Prof. (Dr.) U. S. Rawat, the Vice Chancellor raised concern and gave directions that all faculties involved in research should submit major/minor projects proposals to various funding agencies which has been informed to all time and again and is an essential parameter of Research criteria of NAAC.

Resolution: It was resolved to make continuous efforts in this regard.

Agenda point No. 8: To discuss on activities of incubation/innovation centre establishment in SGRR University

With permission of Honourable Vice Chancellor, Dr. Pankaj Chamoli Associate Professor, Department of Physics at SBAS (Invitee member) and Prof. (Dr.) Dwarika Prasad Maithani Head, Department of Chemistry at SBAS (Invitee member) informed the house about the importance of Incubation/Innovation centre establishment in SGRR University. Prof. (Dr.) U. S. Rawat gave directions to Dr. Pankaj Chamoli to prepare a road map for establishment of such a centre under SGRR University clearly indicating the aims/objectives and importance of the centre under SGRR University in the near future.

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Resolution-Noted and agreed by all.

Agenda point No. 9: To decide and consider the incorporation of ERP system in SGRR University

The need of incorporation of ERP system in SGRR University was emphasized by Mr. Mohit Bhatt, IT Head, SGRR University. He recommended that a committee should be constituted to coordinate the task. Prof. (Dr.) Deepak Sahni, Registrar, SGRR University, suggested that the Committee may be constituted in the presence of all members with the names of the committee member as suggested under the different sections of ERP system.

Administration: Mr. Y.S. Bhandari, Deputy Registrar

Examination: Mr. Harendra Singh

Admissions: Mr. Rohit Dhyani

Library: Library In-charge at different campus

Accounts: Mr. Sandeep Sharma

Research: Representative of Dean Research

HR: Mr. Deepak Thapliyal/Mr. Jitendra Saxena

Website: Mr. Mohit Bhatt

Resolution: It was resolved by all to approve the agenda item and steps be taken towards implementation of the same so that the whole documentation process is automated making it easier to manage interactions with outside stakeholders.

Agenda point No. 10: To update the University Website regularly

Prof. (Dr.) U. S. Rawat, the Vice Chancellor expressed concern and gave directions that University website should be updated regularly by ICT/Website Committee constituted for the same. In addition, regular/updated information should be provided to the Website Committee by all concerned for doing the needful. He emphasized that this is absolutely necessary in view of 12 B inspection and NAAC inspection of the University.

Resolution: It was resolved by all members to approve the proposal to ensure transparency in the process of Assessment and Accreditation of the University.

Agenda Point No. 11: To introduce Best faculty Award, Best Researcher Award, Best Technical Staff Award and Best Administrative Staff Award

The Honourable Chairman recommended that all the awards under different categories should be judged on performance. He gave directions that certain parameters should be set for each section and format to be prepared from the office of the Registrar and the same shall be used to award marks when deciding on Best faculty Award, Best Research Project, Best Technical Staff Award and Best Administrative Staff Award of SGRR University.

Resolution: Noted and agreed by all.

Agenda Point No. 12: To consider and approve Criteria wise team leaders and decide on a road map for NAAC & SSR Preparation & 12 B preparation

Prof. (Dr.) Kumud Saklani, Director IQAC informed the house that a team of NAAC coordinators from each school has already been constituted but criteria wise team leaders are also required for preparation and compilation of SSR of SGRR University which is important in view of NAAC inspection of SGRR University in future. The names of criteria wise team leaders were placed before the house for confirmation and approval. On recommendations of Honourable Vice Chancellor, two names from Medical College have also been included, Dr. Amit Verma, Head of Department Medicine for Criteria 3 and Prof. (Dr.) R.K. Verma for Criteria-7.

Resolution: All the members resolved to approve the proposal.

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Agenda point No. 13: UGC Quality Mandate-Suggestive Academic Activities

It was informed to the house that as per the guidelines issued by UGC (during the nationwide lockdown due to Covid-19) on adoption of UGC Quality mandate-Suggestive Academic Activities by Universities, the task groups of 5-10 faculties were formed for each activity and the activities shall continue under the respective team leaders of SGRR University.

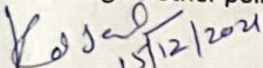
Resolution: It was resolved to approve the agenda item.

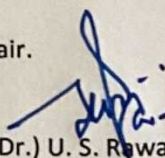
Any other item with the permission of the Chair

Honourable Vice Chancellor informed to all the members present that NAAC has incorporated NEP parameters/metrics in all types of manuals from 1st December, 2021 so in future all academic/research activities of SGRR University should be focused as per these parameters.

Resolution: Noted and agreed by all.

There being no other point, the meeting ended with a vote of thanks to the Chair.


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Prof. (Dr.) Kumud Saklani
Member Secretary


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Prof. (Dr.) U. S. Rawat
Chairperson