

SHRI GURU RAM RAI UNIVERSITY
PATHRI BAGH/PATEL NAGAR,
DEHRADUN



MINUTES OF MEETING
OF FIRST MEETING OF IQAC (AFTER RECONSTITUTION ON 19 DEC
2020), HELD ON 8th FEBRUARY 2021, 11AM

VENUE: SEMINAR ROOM, SGRR UNIVERSITY CAMPUS,
PATEL NAGAR, DEHRADUN

SHRI GURU RAM RAI UNIVERSITY

(Estd. by Govt. of Uttarakhand, vide Shri Guru Ram Rain University Act No. 03 of July 2017
Recognized by UGC (u/s 2 (f) of UGC Act 1956)

Pathri Bagh campus, Dehradun-248001, Uttarakhand

MINUTES OF MEETING
OF FIRST MEETING OF IQAC (AFTER RECONSTITUTION ON 19 DEC 2020), PATEL NAGAR CAMPUS, SGRR
UNIVERSITY
HELD ON 8th FEBRUARY 2021, 11 AM
AT
SEMINAR HALL, PATEL NAGAR CAMPUS, SGRR UNIVERSITY, DEHRADUN

The Meeting was chaired by the Honourable Vice Chancellor. The following were present in the meeting.

1. Prof. (Dr.) U.S. Rawat, Honourable Vice Chancellor, Chairman
2. Prof. (Dr.) S.S. Rawat, Dean-School of Education, HNBGU, Srinagar Garhwal, External Expert
3. Prof. (Dr.) Yashbir Dewan, Head, Dept. of Neurosurgery, SMIH&HS, Member
4. Prof. P.D. Juyal, Director, Veterinary and Agricultural Extension, Member
5. Prof. (Dr.) Deepak Sahni, Registrar, Member
6. Shri Mukesh Chandra Raturi-Editor Ratnank, SGRR Education Mission, Member
7. Mr. Manoj Jakhmola, Chief Finance Officer, SMIH&HS, Member
8. Shri Naveen Ghai-Social Worker, 490 Khurbura, Dehradun, Member (Society)
9. Shri Sunil Uniyal-Industrialist, 223, Phase-2, Panditwari, Dehradun, Member (Industry)
10. Prof. (Dr.) Sanjay Sharma, Controller of Examination, Member
11. Prof. (Dr.) Arun Kumar-Dean Research, Member
12. Prof. Alka N. Chaudhary-Dean, School of Pharmaceutical Sciences, Member
13. Prof. Parul Goyal, School of Computer Application & Information Technology, Member
14. Dr. Deepak Som, Associate Professor, School of Agricultural Sciences, Member
15. Dr. Sagarika Dash, Associate Professor, School of Humanities and Social Sciences, Member
16. Dr. Soniya Gambhir, School of Management & Commerce Studies, Member
17. Ms. Divya Verma, Research Scholar in Management, Member (student)
18. Prof. (Dr.) Malvika Kandpal, University Academic Coordinator, Special Invitee
19. Prof. (Dr.) Ram Laxmi, Principal, College of Nursing, Special Invitee
20. Dr. Niraj Kumar, School of Paramedical Sciences, Special Invitee
21. Shri K. P. Misra, FC, Special Invitee
22. Shri Ashish Gaur, HR head, Special Invitee
23. Prof. (Dr.) Kumud Saklani, Director & Member Secretary

The following members could not attend the meeting:

1. Prof. Amit Verma, Head of Department of Medicine, SMIH&HS, Member
2. Mr. Jitendra Kumar Saxena, Deputy HR, SMIH&HS, Coordinator

The Chairman, Prof. (Dr.) U.S. Rawat extended a cordial welcome to all the members of Internal Quality Assurance Cell (IQAC) and after a brief introduction by all the members, he enlightened the August gathering on the importance and role of IQAC in enhancement and sustenance of quality standards in the University. He praised the massive set up of the University in terms of infrastructure and lauded the excellent Faculty and appreciated the academic, administrative and financial activities of the University, even though, as he informed that the administrative set up requires improvement and efficiency and the academics require up-gradation in teaching and learning aspects for dissemination of knowledge to the students. He informed that the University shall work on the seven

K. S. Rawat

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criteria in its quest for excellence and quality assurance. He reiterated that all the Schools/Colleges of the University would put in extraordinary efforts to enhance Research and Innovation and apply in different institutions/Govt. agencies for grants through Major/minor Projects for mobilization of resources and also cater to multidisciplinary studies as per the New Education policy and initiate Startup and skill development programmes especially, as the University gears up for NAAC assessment.

Thereafter, Dr. Kumud Saklani, Director, IQAC gave a brief presentation on the Revised Accreditation Framework (RAF) introduced in July 2017, the revised methodology of NAAC, which is a paradigm shift from Peer based assessment to ICT data driven method of assessment and also briefed the members on Quality Indicator Framework, Criteria and weightages, distribution of metrics and Key Indicators (KIs) and Online assessment and accreditation process. The information about the Accreditation agencies functioning in India like the NAAC (National Assessment and Accreditation Council) to monitor quality assurance in HEIs (Higher Educational Institutions), the NBA (National Board of Accreditation) by All India Council for Technical Education (AICTE) for technical education (programmes) and the AB (Accreditation Board) of Indian Council for Agricultural Research (ICAR) for accrediting agricultural institutions was also disseminated to all the members.

The following agenda points were discussed in the meeting:

1. To establish the office of IQAC and submission of requirements for NAAC university office:

Prof. Kumud Saklani, Director IQAC invited the members to provide inputs regarding the same. The need to establish the IQAC office was acknowledged by all the members. In addition, Prof. Yashbir Dewan also suggested that fully functional LCD projector may also be included in the requirements list.

Resolution: It was resolved to approve the proposal.

(Action: Director/Coordinator IQAC)

2. To adhere to the provisions of Statutory Regulatory Authorities (SRA- Like UGC, AICTE, INC, PCI, NCTE, ICAR, MCI and others) and adhere to changes, if any, from time to time.

Prof. Y. Dewan, Head Dept. of Neurosurgery SMH&HS informed the members that National Accreditation Board for Hospitals & Healthcare Providers (NABH) is a constituent board of Quality Council of India, set up to establish and operate accreditation programme for healthcare organisations. The board while being supported by all stakeholders including industry, consumers, government, have full functional autonomy in its operation.

He also informed that NMC is an Indian regulatory body which regulates medical education and medical professionals and has replaced the Medical Council of India (25 Sep 2020).

Further, Prof. Dewan emphasized that the facilities for all students and staff should be improved and a fair and transparent system should prevail for the betterment of the Institution.

In this context, it was also recommended and proposed that the Constituent schools/colleges work towards taking approval of respective Statutory bodies and adhere to the provisions of Statutory Regulatory Authorities such as ICAR, AICTE, NCTE, INC, PCI and others and adhere to changes, if any, from time to time.

Resolution: All members resolved to approve the proposal.

(Action: Deans/Principals of all Schools/Colleges)

3. Constitution of ICT Committee with well defined ICT policy and minutes of IQAC to be reflected on University website

Prof. U. S. Rawat, the Vice Chancellor laid stress on the formation of ICT Committee with well defined ICT policy. He directed the Director IQAC to ensure that the minutes of IQAC meetings be reflected on the exclusive window tab on University website.

It was resolved to approve the proposal. (Action: Registrar, Director/Coordinator IQAC)

4. To focus on building a SGRR brand identity and encourage unbiased performance review

Shri Sunil Uniyal, the Industrialist, voiced his opinion that Shri Mahant Indires Hospital under SGRR University should focus on brand identity which is of utmost importance in any private sector. He further informed that there is need for improvement in the emergency and administration set up of the hospital including the water and sanitation hygiene and that unbiased feedback should be taken for the overall improvement.

Noted and agreed by all.

5. To strengthen research section of the University under Dean Research, SGRR University

Prof. Arun Kumar, Dean Research informed all the members that the number of research publications has increased in the coming years and the Ph.D. scholars are being guided by their respective Supervisors. Prof. (Dr.) U. S. Rawat, the Vice Chancellor, however, raised concern and gave directions that the different departments of respective Schools should submit Major/Minor Project proposals to various funding agencies which is an essential parameter of Research, Innovations and Extension assessment criteria of NAAC, especially for the Universities and also focus on MoUs and linkages which should be functional. He emphasized on maximum participation of students in ISR (Institute Social Responsibility) activities.

Resolution: All members resolved to approve the proposal.

(Action: Deans/Principals of all Schools/Colleges)

6. To have an Integrated management system in the University

Prof. P. D. Juyal, Director Veterinary and Agricultural Extension raised query on this aspect and further, suggested that an integrated management system should exist in the University to simplify the work and enable efficient utilisation of resources within the organization. Prof. U. S. Rawat, Vice Chancellor and Shri K.P Misra supported his suggestion and agreed that such an integrated approach is absolutely essential for smooth functioning whether academic, administrative or financial and for achieving the goals of the organization. In addition, the Vice Chancellor stated that representations on service matters should be forwarded through prescribed proper channel and should not be by-passed at any stage by any officer of the University. He emphasized that powers of University Officers are well defined in the Statutes of the University and should not be violated, to name a few, he cited few examples viz., the interview of all Faculties of University should be in the presence of the Vice Chancellor who shall be the Chairperson of the Committee; the Registrar should be in the selection Committee

U. S. Rawat

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for interview of non teaching staff of the University; finances or balance sheet or details of expenditure should go from the desk of Vice Chancellor to the Chairman of SGRREM.

The Honourable Vice Chancellor also recommended and gave directions that the Medical Superintendent, Nursing Superintendent, HR Head and one representative from PRO office should also be Invitee members in the next IQAC meeting, to be conducted quarterly, to discuss on major issues which require immediate attention and which will help bring efficiency in the organization.

Resolution: All members resolved to approve the proposal.

(Action: Director, IQAC)

7. To strengthen the Agriculture sector of the University and conduct Extension programmes

Prof. U. S. Rawat, the Vice Chancellor drew the attention of all members towards the agriculture sector of SGRR organization stating that along with the Medical College & Hospital, this sector is also an important asset of the University and that Shri Darbar Sahib had hundreds of acres of agricultural land available in and around Dehradun city apart from 800 acres of agricultural land in Vikas Nagar. The Chairman apprised the members that the teaching/non teaching staff/students of School of Agricultural Sciences are actively involved in multiple projects such as Mushroom cultivation and training, vermicomposting, Biofencing, vegetable production, crops production, farmer's training etc. Also that, field trials are being conducted with Biofertilizers produced in the Department of Microbiology, School of Basic & Applied Sciences. The members appreciated the different projects being run in the School.

In this context, Prof. P. D. Juyal also provided inputs and further informed that School of Agricultural Sciences (SAS) is in communication with NABARD for obtaining financial assistance towards establishment of Agri clinic/Plant clinic in the University campus in the near future. Additionally, he informed that the focus of staff is on quality research and extension activities at SAS which are aimed at 'Kashtkar Vikas' and promotion of 'Gau adharit krishi' that would help not only the farmers but save the whole mankind by providing chemical free food. Further, he added, the School is in the process of establishing or setting up 'Kamadhenu Chair' would help promote best practices of cow breeding.

The external expert, Prof. S. S. Rawat, Dean School of Education, HNB Garhwal University, Srinagar Garhwal emphasized that Agrometric system may be incorporated as one of the best practices of the School and fund generation may be mobilized for the welfare of all, including the stakeholders.

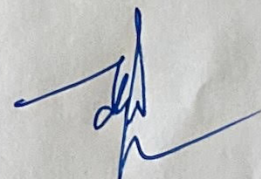
Resolution: It was resolved to approve the proposal.

(Action: Dean/HODs SAS)

8. To introduce Skill development programmes under Government scheme such as Pradhan Mantri Kaushal Vikas Yojana (PMKVY) in various Schools/Colleges of SGRR University

The Chairman invited the Coordinator, Dr. Soniya Gambhir to provide inputs on the same. Dr. Soniya Gambhir informed to all the members that University is all set to introduce skill development course programmes under PMKVY as we have got the status of Training provider under NSDC (National Skill Development Corporation) and 02 faculties from each School shall undergo online training for the job roles selected and will be certified NSDC Trainers to open training centre regarding the same and subsequently the University will be eligible to apply for the respective Govt. scheme such as PMKVY.

U. S. Rawat



In addition, Honourable Vice Chancellor informed to all present that the University has introduced Master's programme in Garhwali language and culture at School of Humanities & Social Sciences from this academic session with an aim to preserve the ethics and values of region of Uttarakhand. He also appreciated the academic growth of Department of Yogic Science and informed to all present that a large number of students are showing interest in a career in Yogic Science. He applauded the administration and discipline of College of Nursing and also the social service provided by School of Pharmaceutical Sciences for making hand sanitizers for the hospital staff in the lab to help disinfect and prevent spread of viruses during COVID-19 pandemic.

Noted by all present.

9. To consider automation of Central Library and facilities for e-content development and subscription for the e-resources

Prof. U. S. Rawat, the Vice Chancellor informed to all present that the University has good library facilities for the University students. Dr. Kumud Saklani recommended that steps be taken for the automation of Central library and facilities for e-content development and subscription for the e-resources. In this context, she also recommended that training be imparted to librarian staff for the same and steps be taken to enhance per day usage of library by teachers and students. The external expert Prof. S. S. Rawat suggested that Reference books section should also be strengthened which will help in the best use of library's resources and find the required information quickly and efficiently.

Resolution: All members resolved to approve the proposal.

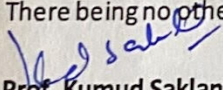
(Action: Chief Librarian, Patel Nagar/Pathri Bagh campus)

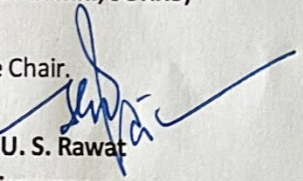
10. To consider establishment of registered and functional Alumni association of the University under Dean Alumni, SGRR University

Prof. U. S. Rawat, the Vice Chancellor informed the members that an Alumni Association already exists in the University. Dr. Kumud Saklani laid stress that a functional and registered Alumni association, an important key indicator of NAAC, be established under Dean Alumni as the Alumni members are representative of an Institute's Brand and their suggestions, especially in the course curriculum, can be of relevance to the students of the University especially in context of job scenario. Further, donations from them can be of great assistance in the maintenance of current facilities or establishment of the new ones. This was supported and agreed by Prof. Y. Dewan and all the members present.

Resolution: All members resolved to approve the proposal. (Action: Dean Alumni, SGRRU)

There being no other point, the meeting ended with a vote of thanks to the Chair.


Prof. Kumud Saklani
Member Secretary


Prof. U. S. Rawat
Chairperson

Dated: 15 Mar 2021