

# "Quest for Excellence"

### SHRI GURU RAM RAI UNIVERSITY

(Established under Shri Guru Ram Rai University Act. No. 03 of 2017)

Ref No: - SGRRU/RO/2023/08/16

Date: - 18/08/2023

#### OFFICE-ORDER

In accordance with the approval of the Competent Authority and as per the Clause of Statutes 2017, Chapter- III Section (19) (3.05) (7) (f) (i.e to implement the decisions and policies of any Authority of the University) & Chapter IV, Section 23(4.03) (06) (I) (vii) (i.e. framing, amending, and rescinding Ordinances on academic matters) by the Board Of Governors on the recommendation of the Board of Management & Academic Council has approve to implement of the Service & Conduct Rules with immediate effect and until further order.

The Service and Conduct rules is placed as an annexure to this order.

This is issued with the approval of the competent authority.

#### Distribution:

- 1. All Deans with an instruction to circulate the same among all faculty, staff of their respective School.
- 2. Director (IQAC)/IIC & Dean (Research)/Dean (Academics)/Dean (Student Welfare)/University Coordinator/ Chief Administrative Officer/Controller of Examination/Dy. Controllers of Examinations/Chief Librarian/All Librarians/Chief Medical Superintendent/Medical Superintendents/Chief Finance Officer/Chief Proctor cum spokesperson/Senior Accounts Officer/Head, HR/ANO (Boys & Girls)/NSS Coordinator.
- 3. Head IT(for uploading the same in the University website)
- 4. Admission Manager/Media Coordinator/Placement Coordinator
- 5. Chief Public Relation Officer/ All PROs
- Assistant Registrar/Administrative Officer
- 7. Sports Officer
- 8. All Section Officers

## Copy to:

- 1. Honourable Chancellor for kind information, please.
- 2. Honourable Vice-Chancellor for kind information, please.

Registrar

Registrar